



Welcome: CloudCME® RSS Coordinators Training

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September 24, 2025
12:00 PM

Agenda

Welcome and Icebreaker

2025 RSS training dates

2025 RSS Evaluation Results

Breakdown of Learner Types

RSS Invoice | Full Workday Charge Code

RSS Pre-Session Checklist

Disclosure Reminder



ICE BREAKER?

Share in the Chat: What is something that brings you a feeling of accomplishment in your work at Jefferson?

OCPD RSS Coordinator Technical Training

12:00-1:00 pm

Training Dates:

1. ~~December 11th~~
2. ~~January 29th~~
3. ~~May 1st~~
4. ~~July 23rd~~
5. ~~September 24th~~
6. ~~December 10th~~



Regularly Scheduled Series (RSS) Annual Evaluation



RSS Annual Evaluation - For Learners

Mid-August 2025 through CloudCME

- August 15th through September 19th, 2025

Survey is assigned to each RSS

- My CE
- Select Evaluations and Certificates
- Notifications are sent to the learner every Monday via CloudCME until September 19th

The same questions apply to all regularly scheduled series

Bi-annual survey coming in Dec. 2025



2025 RSS Evaluation Results: Dr. Donawa



Breakdown Of Learners By Type

BREAKDOWN OF LEARNERS BY TYPE

Learner Type	Total
Allied Dental Staff	5
Athletic Trainers	8
Dentists	51
Dietetic Technicians, Registered	4
Nurses	9,220
Optometrists	0
Other Learners	5,131
Pharmacists	1,689
Pharmacy Technicians	49
Physician	27,034
Physician Assistants	1,219
Psychologists	288
Registered Dietitians	84
Social Workers	260
Total	45,042



RSS Annual Billing



New Workday Charge Code Format

Company (CO_XXX)	Ledger Account (XXXXX)	Category (SCXXXX)	Cost Center (CCXXXXXX)	Operating Unit (OU_XXX)	*Project/Gift/Grant (Product_(XXXXXX))
*If applicable					

RSS Pre-Session Checklist



Add Faculty/Speakers in CloudCME - Ensure all session speakers/faculty are entered in the LMS for the activity.



Request & Verify Financial Disclosures - Confirm that each speaker/faculty has submitted a current disclosure in CloudCME.



Check for Financial Relationships - Review all disclosures. If a financial relationship is disclosed, prepare to post it for learners.



Post Disclosure Information (if applicable) - Ensure disclosures are displayed and available to learners before the activity begins.



Confirm Compliance - Double-check that all documentation is complete before the session starts.



Disclosures
are due 2-
weeks prior
to the start
of a session





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